



Capacity Development for Climate Change Adaptation and GHG  
Mitigation in non Annex 1 countries.

C3D+

Third Project Management Committee Meeting

12 and 13 December 2009

Copenhagen, Denmark.

## Project Management Committee Meeting Overview and Background.

The Project Management Committee meeting (PMC) brings together the senior representatives of the regional centres of excellence primary beneficiaries of the project *Capacity Development for Climate Change Adaptation and GHG Mitigation in Non Annex 1 countries (C3D+)* to plan, monitor and evaluate the overall implementation of the C3D+ project, and is also an opportune moment for the Partners to network and foster relationships for continued cooperation and networking.

The third PMC meeting (since the launch of the project in December 2008) was held in Copenhagen the 12<sup>th</sup> and 13<sup>th</sup> December 2009, at the Hilton Copenhagen Airport Hotel, to coincide with the United Nations Climate Change Conference (COP 15) and was attended by the C3D+ Partners and Michel VAN DEN BOSSCHE of the European Commission/AIDCO, currently the major donor of the C3D+ Project.

The meeting gave an opportunity to all the Partners to expose their activities undertaken in year one (2009) of the project and inform the group of their planned activities in the following years (2010-2011) of the project.

The overall objectives of the meeting were to:

- i. take stock of the C3D+ activities in 2009 so as to propose recommendations for better project implementation in 2010-2011,
- ii. plan the programme of work for 2010-2011 by each partner to start outlining the draft of the MOUs and to ensure monitoring and evaluation of the progress made,
- iii. present the fundraising and co-financing initiatives in 2010 ,
- iv. inform partners of the reporting requirements of project results, and
- v. Examine the means for the increased visibility of the project results.

This report is a summarized narrative of the meeting outcomes and key decisions for the continued project implementation. The report is divided into three sections: the first section lists the major outcomes and actions, section two is a summarized version of the activities accomplished by the partners in year one of the projects, the *Interim Narrative Report Year one* is a more comprehensive report of the partner activities, finally section three includes the annexes that comprise of the list of participants and the detailed agenda.



## Meeting Outcomes and Decisions

1. In the first year of the project, it was observed that all the project Partners undertook activities that contributed to setting the groundwork towards the accomplishment of the final objectives of the project thereby setting a good basis from which to build on in the remaining two years of the project. In addition the continued collaboration amongst the Partners provided added value to the capacity building activities.
2. The Partners expressed concerns regarding the grant contribution for 2010-2011 and the timely distribution of the grant, as this they worried greatly impacted the planning of activities to be implemented. UNITAR informed the partners that as and when the European Union (EU), disbursed the second tranche of the grant and also depending on the amount raised, the grants allocation for 2010-2011 would be then be communicated.
3. Partners were also informed by the EU delegate present about the special requirement to officially inform the EU of all contributions/grants made by other parties to support the C3D+ project activities.
4. UNITAR-CCP was requested to include the EU logo on all outreach material produced on the C3D+ project.
5. UNITAR-CCP was requested to inform Partners about planned meetings early in the year to facilitate better planning.

## Decisions endorsed by the C3D+ Partners

6. The Partners agreed to joint fundraising efforts with UNITAR, to be expressed through letters to be prepared by UNITAR and to be sent to possible donors. UNITAR will therefore prepare the said letter and share it with all partners for comments before sending it out.
7. The Partners were encouraged to use the C3D+ website, available as means for public communication giving visibility to the C3D+ Project and the network and also as a knowledge management and sharing tool. They were requested to send UNITAR information on events that could contribute to keeping the website contents fresh and updated.
8. UNITAR also informed the Partners of essential information to be circulated to them through a template that details what information to send UNITAR.
9. Partners were also informed of the intended launch in 2010 of a UNITAR Training catalogue, an opportunity to showcase their planned activities and benefit from a UNITAR wide network. UNITAR will also circulate a template of the information required for the catalogue to all partners.



## Summary of C3D+ Partner Activities in 2009

C3D+ Partner	Summary of Activities Year 1 2009
<b>CIFOR/IISD</b>	<p>Organized a workshop from the 23-24 November, attended by 45 participants from 9 countries representing different forest types. The objective of the workshop was to capture stakeholder feedback to facilitate the development of the CRiSTAL forest tool. The outcomes of the workshop included: Participants gained an enhanced understanding of the function of the CRiSTAL Forest tool;</p> <ul style="list-style-type: none"> <li>• The Partner received feedback from stakeholders and recommendations for the future upgrading of the CRiSTAL tool; and</li> <li>• a network platform was set up and it will support the further development, testing and use of the tool.</li> </ul>
<b>ENDA</b>	<p>Two field visits were made to the Half –Die an urban community found in Banjul, Gambia one of the ENDA community case studies; the first mission was done to identify possible stakeholders and collaborators and also to rally support and buy in for the Project. Half Die was identified as the pilot action zone. A local community based Organization (CBO) named Women in Service Development Organization and Management (WISDOM) was selected to handle the research aspects of the project. Staff from the CBO also benefited from a capacity building action during the second visit. Field visits were also made to other communities such as Maradi district in the South of Niger to collect data and information about how the community is coping with food insecurity.</p> <p>ENDA also with SEI trained participants on the use of the Climate Change Explorer (CCE) tool, to handle climate data and make meaningful conclusions including the limitations of data and how to work around these by using various downscaling methods.</p> <p>ENDA also with IISD arranged a training workshop on the CRiSTAL vulnerability and adaptation assessment tool to assess the link between climates related risk and livelihoods.</p> <p>Finally ENDA undertook activities linked to updating training tools within the ENDA communities and also sent two participants to attend the CSAG Winter school, participated in negotiations at international/sub regional meetings and implemented a fellowship programme.</p>
<b>ERC</b>	<p>Seven students received a bursary for ERC’s Energy and Climate Change Masters Programme. The programme has successfully produced new climate and energy policy analysts and in total had 25 students in 2009. Four interns were also recruited to ERC for the climate change mitigation internship programme and they received initial training enabling them to contribute to ERC activities.</p> <p>Work also started on the development of a Mitigation Analysis toolkit for post 2010, aimed at supporting the international UNFCCC negotiations.</p> <p>Research progress has also been made into the interrelationship between Energy, Poverty and climate change mitigation and the economy wide implications of mitigation. Other research projects started included: the adaptation needs of deciduous fruit farmers in the Western Cape, an assessment of how climate change and energy policies can align and be engaged, and an economic modeling exercise to establish the economic wide implications</p>



	<p>of implementing a carbon tax in South Africa.</p> <p>A scoping phase was also completed and highlighted the projected impacts of climate change on the wine industry and four potential case studies were identified, Klein Constantia chosen and a first contact workshop held.</p>
<p><b>CSAG</b></p>	<p>The Winter School on climate change Science Analysis took place in South Africa and attracted 19 participants. It seeks to address the growing needs of the adaptation community to facilitate an in depth understanding of climate science and enhanced capacity to use it for adaptation decision making. Some of the topics addressed included;</p> <ul style="list-style-type: none"> <li>• Concepts of climate change , vulnerability and adaptation,</li> <li>• Analyzing data for change and variability,</li> <li>• Regional climate change scenarios,</li> <li>• Uncertainty, probability, climate envelopes and risk assessments, and</li> <li>• Extreme events and threshold analysis.</li> </ul> <p>Together with ENDA and SEI, CSAG conducted an analysis that led to the production of climate envelopes that were used, among others, for ENDA case studies on vulnerability analysis, including obtaining data and downscaling. Climate projections for station locations across Africa downscaled from nine GCMs and then incorporated into the existing data portal and configured for use in the CCE tool. Additional derivative parameters have been generated (dry spell duration, extremes etc.) to increase the baseline seasonal rainfall and temperature data.</p> <p>Current knowledge around climate change information was consolidated into a series of presentation materials and documentation used as resource material at the first Winter School.</p> <p>The CSAG Training facility was substantially upgraded to accommodate 25 work stations seats, teaching support infrastructure and lab servers in time for the 2009 Winter School.</p>
<p><b>CCCCC</b></p>	<p>Organized an eleven day training workshop for 28 Participants from the Caribbean Agricultural Research Development Institute (CARDI) on the use of biophysical models to assess the impacts of climate change on agriculture, with the objective to provide participants with hands on basic knowledge and experience on using the computer models used for making the assessments. Some notable outcomes and lessons from this workshop were that;</p> <ul style="list-style-type: none"> <li>• CARDI professionals trained will later become trainers of the wider agricultural community in the Caribbean,</li> <li>• Participants felt that there was a need for another session to reinforce the knowledge and preliminary training,</li> <li>• Participants noted that for enhanced learning at the next training, the participants should bring along specific data from their respective posts on local problems and use this as the input data when doing the assessments, and .</li> </ul> <p>Consultations have also been done with CARDI on the possible actions towards the installation and refurbishment of the Meteorological stations on all CARDI field stations to enhance their capacity for the collection and use of climate data..</p>



<b>SPREP</b>	<p>SPREP through an official letter requested the project activities for year one to be postponed to 2010 and requested that the project activities be meshed with the Pacific Adaptation to Climate Change Project (PACC) so as to obtain more impact. At the first regional PACC meeting the C3D+ project and activities were presented to the participants to seek areas of collaboration and synergy.</p>
<b>MIND</b>	<p>Organized the Asian Regional Workshop for Climate Change Negotiators from Non Annexe I countries. 32 participants from 25 Asian countries took part in a three-day training workshop to prepare for COP 15. The workshop focussed on the outcomes of COP 14 and its implications for countries in Asia, with the following achievements:</p> <ul style="list-style-type: none"> <li>• Sharing and exchanging information in a non negotiation environment,</li> <li>• Strengthening the national preparations for COP 15,</li> <li>• Building upon and further strengthening Asian positions on issues under negotiation. A positive result from the workshop was consensus document covering Financial Mechanisms, Adaptation, Mitigation, Technology Development and Transfer and Capacity development with an Asian perspective,</li> <li>• MIND continues to provide technical advise and support to the Sri Lanka government officials involved in climate change analysis and policy making, and</li> <li>• MIND in collaboration with ERC started work on a research programme to elaborate an integrated energy-poverty-climate change mitigation-sustainable development tool</li> </ul>
<b>SEI</b>	<p>Together with ENDA, SEI organized and provided technical expertise for the Francophone workshop in Dakar on CCE and Risk Communication, including producing a Guidance note on Risk Communication.</p> <p>Efforts continued towards Linking ENDA Communities to weADAPT and improving the Adaptation Layer to become Web-based, easy to use, dynamic and searchable to include tours, stories and animations.</p> <p>Co-organized together with CSAG the Winter School on Using Climate Information for Adaptation and Policy Making on July 13th-24<sup>th</sup> 2009.</p>
<b>UNITAR</b>	<p>Undertook various fundraising initiatives for the project which included taking part in the meetings with potential donors such as Japan, Sweden, South Korea, US (AID) and various EU member states.</p> <p>Carried out various project management and coordination activities that included ; finalizing the Memorandum of Understanding with all partners, disbursement of the grant to Partners to implement project activities, responding to concerns and queries of Partners on an ad hoc basis including creating a platform for Partners to better implement their project activities and finally organized three C3D+ meetings.</p> <p>Produced 200 copies of a four page brochure introducing the C3D+ Project and partners</p> <p>Produced a Summary of the C3D+ Project proposal for potential donors 200 copies</p> <p>A website for knowledge sharing and increasing the visibility of the C3D+ project is also updated and maintained at <a href="http://www.c3d-unitar.org/">http://www.c3d-unitar.org/</a></p>



**Annex I**  
**C3D+ Project Management Committee meeting 12<sup>th</sup> and 13<sup>th</sup> December 2009**

**Draft Agenda**

<b>Day</b>	<b>Time</b>	<b>Agenda Item</b>	<b>Presenter/Facilitator</b>
12 December	14.30- 14.45	Opening remarks and objectives of the PMC Meeting	UNITAR
	14.45-17.30	Partner Activities in 2009 and planned activities in 2010-2011	CIFOR ENDA ERC CSAG CCCCC SPREP SEI MIND
	17.30-18.00	A.O. B	
	18.00	Close	UNITAR
13 December			
	15.00-15.15	Re cap 12 December 2009	UNITAR
	15.15-16.00	Co-financing and fundraising initiatives	UNITAR/Partners
	16.00-16.30	Reporting requirements for project results and Enhancing the visibility of the C3D+ Project	UNITAR
	16.30-17.15	A. O.B	UNITAR
	17.15-17.30	Close of PMC	UNITAR



## Annexe2

### List of Participants

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